

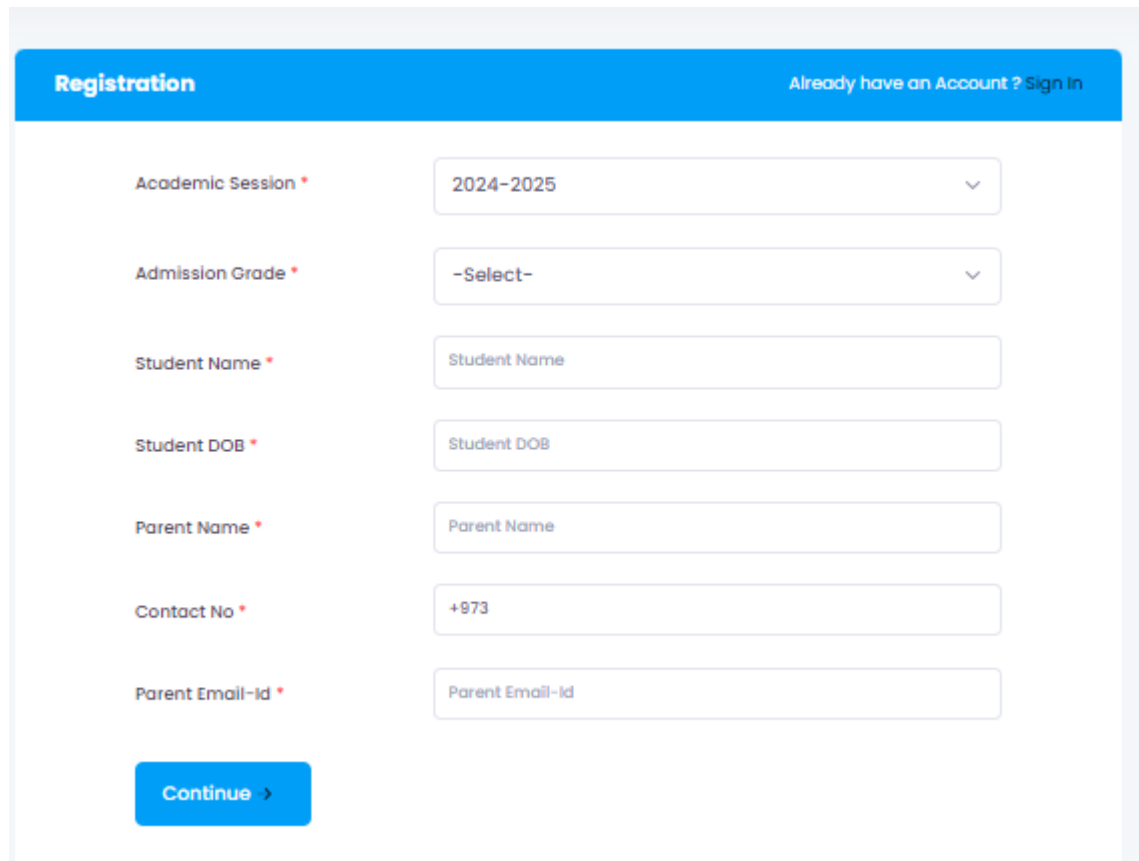


Digital Campus Netra

Online Admission Portal

Admission Portal – Online Admission Form

1. Access the link https://asbdc.ethdigitalcampus.com/OAWeb/form/jsp_admission/Enquiry.jsp
2. Enter the details given in the below screen shot and click Continue.



The screenshot shows a registration form titled "Registration" with a link to "Already have an Account ? Sign In". The form contains the following fields:

Academic Session *	2024-2025
Admission Grade *	-Select-
Student Name *	Student Name
Student DOB *	Student DOB
Parent Name *	Parent Name
Contact No *	+973
Parent Email-Id *	Parent Email-Id

Continue >

3. Step 1 Online Admission Form – Student Details

Enter all details in Capital letters. **CPR Number** and **Prospectus No** should match with the Prospectus which is purchased from school. Admission Form No. is mentioned in the acknowledgement slip, on the admission application form and on the back side of Prospectus. Make sure to enter Child's Name and Place of Birth as per **child's passport**. If Category is SC/ST/OBC, then community certificate has to be attached (option for uploading document is available in Step 3). If the required certificate is not available, then choose Category as General. Click on Continue button.

1
Step 1
Online Admission Form- Student Details

2
Step 2
Online Admission Form-Parent Details

3
Step 3
Upload Documents

Academic Details

Academic Year *	Standard *
<input type="text" value="2024-2025"/>	<input type="text" value="HKG"/>
CPR NO *	Admission Form No *
<input type="text" value="CPR NO"/>	<input type="text" value="Admission Form No"/>

Personal Details

First Name (as per child's passport) *	Middle Name
<input type="text" value="First Name (as per child's passport)"/>	<input type="text" value="Middle Name"/>
Last Name (as per child's passport) *	Category *
<input type="text" value="Last Name (as per child's passport)"/>	<input type="text" value="Category"/>
Gender *	Birth Date *
<input type="radio"/> Male <input type="radio"/> Female	<input type="text" value="02-01-2024"/>
Place of birth (as per child's passport)	Religion *
<input type="text" value="Place of birth (as per child's passport)"/>	<input type="text" value="Select"/>

4. Step 2 Online Admission Form – Parent Details

Enter Parents' details and make sure that Father's name and Mother's name are entered as per **child's passport**.

Father Details	
First Name (as per child's passport) *	Middle Name
<input type="text" value="First Name (as per child's passport)"/>	<input type="text" value="Middle Name"/>
<small>First Name (as per child's passport) is required</small>	
Last Name (as per child's passport) *	Father Job *
<input type="text" value="Last Name (as per child's passport)"/>	<input type="text" value="Father Job"/>
<small>Last Name (as per child's passport) is required</small>	<small>Father Job is required</small>
Father Company *	Flat No *
<input type="text" value="Father Company"/>	<input type="text" value="Flat No"/>
<small>Father Company is required</small>	<small>Flat No is required</small>
Building No. *	Road No. *
<input type="text" value="Building No."/>	<input type="text" value="Road No."/>
<small>Building No. is required</small>	<small>Road No. is required</small>
Block No. *	P.O.Box
<input type="text" value="Block No."/>	<input type="text" value="P.O.Box"/>
<small>Block No. is required</small>	
Office No	Area *
<input type="text" value="Office No"/>	<input type="text" value="Area"/>
	<small>Area is required</small>
Mobile No *	Email Id *
<input type="text" value="+973"/>	<input type="text" value="Email Id"/>

5. Click on Continue Button.

6. Step 3 – Upload Documents

Upload required documents

- Student Passport and CPR Smartcard data are the mandatory documents to upload. Click on Attach file button to upload the required documents.
- After uploading mandatory and required documents click on Submit button.

The screenshot displays a three-step process for online admission. Step 1, 'Online Admission Form- Student Details', and Step 2, 'Online Admission Form-Parent Details', are both completed, indicated by checkmarks. Step 3, 'Upload Documents', is the current active step. A list of documents to be uploaded is shown on the left, each with an 'Attach file' button and a note: 'Max file size is 1MB and max number of file is 1'. The documents listed are: STUDENT PHOTO, STUDENT PASSPORT (First and Last page only) *, SC/ST/OBC CERTIFICATE (if applicable), TRANSFER CERTIFICATE FROM THE PREVIOUS SCHOOL (if applicable), CPR SMARTCARD DATA or CPR (front and back) *, PROGRESS REPORT FROM THE PREVIOUS SCHOOL (if applicable), and IMMUNIZATION RECORDS. At the bottom left is a 'Back' button, and at the bottom right is a 'Submit' button.

Document Type	Action	Limit
STUDENT PHOTO	Attach file	Max file size is 1MB and max number of file is 1.
STUDENT PASSPORT (First and Last page only) *	Attach file	Max file size is 1MB and max number of file is 1.
SC/ST/OBC CERTIFICATE (if applicable)	Attach file	Max file size is 1MB and max number of file is 1.
TRANSFER CERTIFICATE FROM THE PREVIOUS SCHOOL (if applicable)	Attach file	Max file size is 1MB and max number of file is 1.
CPR SMARTCARD DATA or CPR (front and back) *	Attach file	Max file size is 1MB and max number of file is 1.
PROGRESS REPORT FROM THE PREVIOUS SCHOOL (if applicable)	Attach file	Max file size is 1MB and max number of file is 1.
IMMUNIZATION RECORDS	Attach file	Max file size is 1MB and max number of file is 1.

Back Submit

7. **Form Status**

Your application will get submitted successfully and acknowledgement email will be sent to your email.

8. Portal Login Id and Password will be generated which can be used to login to admission portal to edit the form or submit another form. Click on “Redirect to Portal” link as shown in the below screenshot, to view the submitted forms.

Admission Form Status

Thank you! Your application has been submitted successfully.

An acknowledgement email has been sent on your email : . Please note below admission details for future reference.

Admission Form No

Portal Login Id

Portal Password

Email Id

Mobile No

Form Status SUCCESS

[Redirect to portal](#)

9. The Submitted forms can also be viewed by logging into admission portal with the generated portal id and password by following the below steps:

a. Access the link <https://asbdc.ethdigitalcampus.com/OAWeb?dbConnVar=ASBDC>

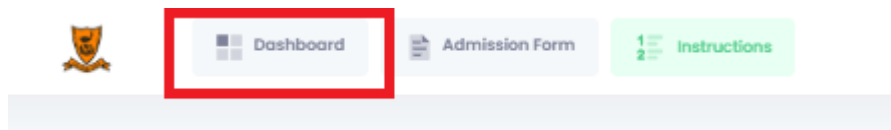
b. Click on the Sign in option (highlighted in the below screenshot)

The screenshot shows a registration form with a blue header. The header contains 'Registration' on the left and 'Already have an Account ? Sign In' on the right, which is highlighted with a red box. Below the header are several form fields:

- Academic Session * (Dropdown menu with '2024-2025' selected)
- Admission Grade * (Dropdown menu with '-Select-' selected)
- Student Name * (Text input field with placeholder 'Student Name')
- Student DOB * (Text input field with placeholder 'Student DOB')
- Parent Name * (Text input field with placeholder 'Parent Name')
- Contact No * (Text input field with placeholder '+973')
- Parent Email-Id * (Text input field with placeholder 'Parent Email-Id')

At the bottom left of the form is a blue button labeled 'Continue >'.

10. Click on the Dashboard to view the submitted form.



11. To enter another admission form, click on Admission Form option next to Dashboard and repeat the above steps

12. To edit the submitted form, click on Update.

